



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A
 October 6, 2009**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

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D. PUBLIC HEARINGS	
1. <u>State Categorical Flexibility for 2009-10</u>	15

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
 DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

E.	CONSENT ITEMS	17
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
	Superintendent	
1.1.	<u>Approval of Minutes</u>	18
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
1.2.	<u>Adoption of Resolution No. 0910-17, California State Teachers' Retirement System (CalSTRS) Resolution for Certificated Management Employees</u>	25
	It is recommended that the Board of Education adopt Resolution #0910-17 for a Certificated Management Employee early retirement incentive.	
	Business Services	
2.1.	<u>Approval/Ratification of Travel Requests</u>	27
	It is recommended that the Board of Education approve the Travel Report for personnel.	
2.2.	<u>Approval/Ratification of Revolving Cash Report</u>	29
	It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.	
2.3.	<u>Acceptance of Donations</u>	31
	It is recommended that the Board of Education accept donations to the Santee School District.	
2.4.	<u>Adoption of Proclamation for National School Lunch Week</u>	32
	It is recommended that the Board of Education adopt the proclamation endorsing the week of October 12 – 16, 2009 as National School Lunch Week.	
2.5.	<u>Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement</u>	34
	It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2009 and authorize administration to submit the report to SDCOE.	
2.6.	<u>Implementation of the KACE Systems Management Solution (Power Management)</u>	36
	It is recommended that the Board of Education approve the purchase and implementation of the KACE System Management solution.	
2.7.	<u>Approval of 2009-10 East County Region REMS Grant Memorandum of Understanding between Grossmont UHSD and Santee School District</u>	38
	It is recommended that the Board of Education approve of the Memorandum of Understanding between Grossmont Union High School District and Santee School District to receive cost reimbursements under the grant for employee training.	
2.8.	<u>Sale of Surplus Equipment and/or District Property</u>	42
	It is recommended that the Board of Education authorize the sale of miscellaneous unusable and/or obsolete property.	

- 2.9. Use of State Categorical Funds Subject to Flexibility for 2009-10** 43
It is recommended that the Board of Education approve the use of State Categorical Funds in Tier III Subject to Flexibility.

Educational Services

- 3.1. Approval of 2009-2012 Service Learning Agreement with San Diego State University** 44
It is recommended that the Board of Education approve the 2009-2012 Service Learning Agreement with San Diego State University.
- 3.2. Adoption of Proclamation Endorsing Drug Awareness Week, October 23-31, 2009** 51
It is recommended that the Board of Education adopt the proclamation declaring the week of October 23-31, 2009 as Drug Awareness Week/Red Ribbon Week.
- 3.3. Approval to Implement "Too Good For Drugs" as the Districtwide Second, Third, and Sixth Grade Drug Prevention Program** 53
It is recommended that the Board of Education approve the implementation of "Too Good for Drugs" as the districtwide second, third and sixth grade drug prevention program.

Human Resources

- 4.1. Personnel, Regular** 55
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 4.2. Adoption of Resolution No. 0910-16, California State Teachers' Retirement System (CalSTRS) Resolution** 60
It is recommended that the Board of Education adopt Resolution #0910-16 to provide an early retirement incentive for certificated non-management employees.
- 4.3. Approval to Change Classification of Identified Classified Position** 62
It is recommended that the Board of Education approve the change in classification for one special education instructional assistant.

- F. DISCUSSION AND/OR ACTION ITEMS** 63
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. Santee ECHO Special Edition Newsletter** 64
It is recommended that the Board of Education provide administration direction on the design for the upcoming edition.
- 1.2. Board's Legislative Goals for 2009-10** 65
It is recommended that the Board of Education discuss the Legislative Goals and revise as needed to be presented for the upcoming legislative session. Action is at the discretion of the Board.
- 1.3. Board's Meetings with Principals and Student Representatives** 68
It is recommended that the Board of Education provide direction to Administration about scheduling for the 2009-10 school year. Action is at the discretion of the Board.

Capital Improvements/Modernization	
2.1. <u>Capital Improvement Program Update</u>	70
It is recommended that the Board of Education review and discuss the revised project funding summary and cash flow analysis. Action is at the discretion of the Board.	
Educational Services	
3.1. <u>2009 California Healthy Kids Survey Results</u>	71
It is recommended that the Board of Education approve the continued research of methods to decrease student risk factors in Santee.	
Human Resources	
4.1. <u>Adoption of Resolution No. 0910-19 to Reduce Work Hours of Identified Classified Position</u>	73
It is recommended that the Board of Education adopt Resolution #0910-19 to reduce the work hours of a Special Education Instructional Assistant II.	
G. BOARD POLICIES AND BYLAWS	75
1.1. <u>First Reading New BP 1160 Political Processes</u>	76
New Board Policy is submitted to the Board of Education for review and discussion. At the Board's discretion, BP 1160 will return for a second reading and adoption at a future meeting.	
H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	80
I. CLOSED SESSION	81
1. <u>Conference with Labor Negotiator (Govt. Code § 54956.8)</u>	
<i>Purpose: Negotiations</i>	
<i>Agency Negotiator: Minnie Malin, Director of Human Resources</i>	
<i>Employee Organizations: Santee Administrators Association, Santee Teachers Association, and California School Employees Association</i>	
2. <u>Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)</u>	
J. RECONVENE TO PUBLIC SESSION	81
K. ADJOURNMENT	81

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for October 20, 2009, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.
Santee School District complies with the Americans with Disabilities Act.
If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.*

Members present:

El-Hajj
 Burns
 Ryan
 Carlisle
 Bartholomew

Opening Procedures Item A.

OPEN SESSION 7:00 p.m.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the October 6, 2009 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
October 6, 2009

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Student Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2009-10
CUMULATIVE THROUGH SEPTEMBER 25, 2009

Residential Rate: \$3.35 per square foot over 500 - effective 4/21/09
 Commercial Rate: \$.29 per square foot - effective 6/16/08
 Self Storage Rate: \$.16 per square foot - effective 6/16/08

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		9735 HALBERNS BLVD. (CARLTON HILLS EVANGELICAL LUTHERAN CHURCH)	07/20/09	192	\$0.00	
X		1840 JOE CROSSIN DRIVE	07/24/09	2,938	\$852.02	PD
X		8871 FANITA DRIVE (DEMO'D 1800 SQ. FEET)	08/10/09	1,276	\$0.00	
	X	9564 ABBEYFIELD ROAD	08/31/09	769	\$2,576.15	RS
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/10/09	17,823	\$59,707.05	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	14,931	\$50,018.85	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	471	\$1,577.85	CFH
TOTAL PAGE 1					\$114,731.92	
TOTAL COLLECTED AS OF SEPTEMBER 26, 2008					\$16,709.21	

*Additional square footage (total is over 500 square feet)
 **Fee Exempt - Senior / Elder Care Facility
 ***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - October 6, 2009

Group	Location	Date	Days	Time	Attendance	Fees Applied
<u>Cajon Park</u>						
PTSA	Multipurpose Room	9/17/09 - 6/17/10	Thursday	5:30 pm - 8:00 pm	20	
World Strides (East Coast Trip Meeting)	Classroom	9/22/09 - 3/16/10	Tuesday	5:00 pm - 7:00 pm	40	
<u>Carlton Hills</u>						
Sonshine Haven	Classroom	10/2/09 - 6/18/10	Friday	2:10 pm - 3:40 pm	50	
Girl Scouts	Multipurpose Room	9/21/09 - 12/14/09	Monday	5:45 pm - 7:15 pm	15 - 20	
California School Fitness	Multipurpose Room	10/1/09 - 6/17/10	Thursday	1:35 pm - 2:25 pm	12 - 30	
WHLL	Classroom	10/20/09 - 12/1/09	Tuesday	6:30 pm - 9:30 pm	20 - 25	
<u>Carlton Oaks</u>						
PTA	Library	8/27/09 - 6/3/10	Thursday	6:00 pm - 8:00 pm	15	
Girl Scout Troop 6215	Multipurpose Room	9/15/09 - 6/8/10	Tuesday	6:00 pm - 8:00 pm	12 - 16	
PTA (Unit Meeting)	Media Center	9/17/09 - 5/20/10	Thursday	6:00 pm - 8:30 pm	unknown	
City of Santee Community Services	Media Center	10/6/09 - 12/8/09	Tuesday	5:30 pm - 9:00 pm	12 - 20	
PTA (Fall Carnival)	Grass Fields, Restrooms	10/24/09	Saturday	1:00 pm - 7:00 pm	800	Cust. \$30.25/hr.
Girl Scouts	Classroom	11/4/09 - 6/2/10	Tuesday	6:00 pm - 8:30 pm	12	
<u>Chet F. Harritt</u>						
Hot Spurs	Grass Field	9/1/09 - 12/31/09	Tues & Thurs	4:30 pm - 6:00 pm	25	
Parent Volunteers (MS. Yearbook)	Computer Lab	9/28/09 - 4/12/09	Monday	2:30 pm - 3:30 pm	20	
Girl Scouts	Classroom	10/1/09 - 6/17/10	Thursday	2:00 pm - 3:30 pm	15	
PTA (Santa Shop)	Media Center	12/4/09 - 12/11/09	Mon - Fri	8:00 am - 2:00 pm	all school	
<u>Hill Creek</u>						
Girl Scouts	Classroom	9/10/09 - 6/17/10	Thursday	3:30 pm - 5:00 pm	unknown	
Teachers/Parents (D.C. Meeting)	Media Center	9/15/09	Tuesday	6:00 pm - 7:00 pm	50	
SDYFC	Classroom	9/24/09 - 6/17/10	Thursday	2:15 pm - 3:00 pm	10 - 30	
<u>Pepper Drive</u>						
Sonshine Haven	Media Center	9/21/09 - 6/14/10	Monday	2:30 pm - 3:50 pm	35	
<u>Rio Seco</u>						
PTSA	Teacher's Lounge	9/15/09 - 6/15/10	Tuesday	3:10 pm - 4:10 pm	16	
Girl Scouts Troop 6353	Media Center	9/17/09 - 5/27/10	Thursday	5:30 pm - 7:00 pm	12	
Girl Scouts of America # 6093	Media Center	9/21/09 - 6/7/10	Monday	6:20 pm - 8:00 pm	15	
Girl Scouts of America # 6091	Media Center	9/23/09 - 6/9/10	Wednesday	6:00 pm - 7:30 pm	15	
California School Fitness	Multipurpose Room	9/29/09 - 6/8/10	Tuesday	2:35 pm - 3:35 pm	10 - 20	
Boy Scouts of America	Media Center	9/29/09 - 6/15/10	Tuesday	5:30 pm - 8:30 pm	30 - 40	
Girl Scouts of America (Daisy Troop)	Media Center	10/2/09 - 6/4/10	Friday	4:00 pm - 5:30 pm	20	
PTSA	Multipurpose Room	10/6/09 - 4/26/10	Tuesday	6:00 pm - 9:00 pm	50	
Girl Scouts of America (Cookie Training)	Multipurpose Room	11/18/09 - 1/6/10	Wednesday	5:30 pm - 8:30 pm	70	
PTSA (Holiday Shop)	Multipurpose Room	11/30/09 - 12/4/09	Mon - Fri	8:00 am - 4:00 pm	all school	
PTSA (Reflections Reception)	Multipurpose Room	3/9/10	Tuesday	6:00 pm - 9:00 pm	250	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES.

**Santee School District
ENROLLMENT REPORT
10/2/2009
Month 1 Week 4**

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/02/09		10/03/08		# Diff	% Diff	Prior Week				
										Total Reg	SDC	Total Reg	SDC			#####	9/25/09	Total		
																	Total All	Total All	Diff	
Cajon Park	97	106	107	107	109	104	100	124	106	960	939	21	2.2%	34	34	0	0.0%	994	995	-1
Carlton Hills	41	36	43	50	37	52	56	89	103	507	528	-21	-4.0%	37	32	5	15.6%	544	544	0
Carlton Oaks	75	73	69	74	96	96	107	98	118	806	805	1	0.1%	46	41	5	12.2%	852	852	0
Chet F. Harritt	62	83	64	65	60	65	69	69	53	590	645	-55	-8.5%	10	26	-16	-61.5%	600	602	-2
Hill Creek	92	87	82	85	82	88	84	61	90	751	805	-54	-6.7%	23	24	-1	-4.2%	774	774	0
Pepper Drive	83	67	81	77	78	78	88	84	81	717	711	6	0.8%	9	12	-3	-25.0%	726	726	0
Prospect	61	56	56	49	53	60	65	47	51	498	462	36	7.8%	15	15	0	0.0%	513	510	3
Rio Seco	109	108	92	95	93	104	93	86	100	880	825	55	6.7%	22	19	3	15.8%	902	902	0
Sycamore Canyon	47	47	48	32	43	44	43	0	0	304	295	9	3.1%	25	21	4	19.0%	329	330	-1
SUBTOTAL	667	663	642	634	651	691	705	658	702	6013	6015	-2	0.0%	221	224	-3	-1.3%	6234	6,235	-1
Alternative School	2	3	3	3	2	9	4	4	1	31	44	-13	-29.5%					31	30	1
Success Academy								1	3	4	5	-1	-20.0%					4	4	0
NPS										0	0			3	3	0	0.0%	3	3	0
EAK										0	0							0		0
SUBTOTAL	2	3	3	3	2	9	4	5	4	35	49	-14	-28.6%					38	37	1
TOTAL	669	666	645	637	653	700	709	663	706	6048	6,064	-16	-0.3%					6272	6,272	0

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	2	996
Hill Creek	9	783
Prospect	14	527
Sycamore Canyon	9	338

Total Enrollment Including PK
6306

Schedule of Events

<i>Date</i>	<i>Event</i>
October 8	City-Board Meeting 7:00 p.m. Santee School District
October 10	A Salute to Teachers San Diego County Teacher of the Year Awards 7:00 p.m. Balboa Theater
October 14	The Seventh Annual Superintendents' Achievement Gap Task Force News Conference 9:30 a.m. San Diego County Office of Education
October 15	ELDA Spotlight Series Ken Kay-Partnership for 21st Century Skills 5:00 p.m. USD-SOLES
October 20	Board Meeting 7:00 p.m.
November 3	Board Meeting 7:00 p.m.
November 11	Veterans' Day Schools and District Offices Closed
November 17	Board Meeting 7:00 p.m.
November 19	ELDA Spotlight Series Marc Prensky: Digital Native Learners 5:00 p.m. USD-SOLES
November 25-27	November 25-Holiday in Lieu of Admissions Day November 26-Thanksgiving Day November 27-Local Holiday Schools and District Offices Closed
December 1	Board Meeting 7:00 p.m.
December 15	Board Meeting 7:00 p.m.
Dec. 21 – Jan. 1	Winter Break Schools and District Offices Closed

BACKGROUND:

The Board of Education wishes to recognize the outstanding effort and dedication of teachers. Each year, a teacher from each site is selected by their fellow teachers to be recognized as a “Teacher of the Year.” The “Teachers of the Year” are selected by individual committees at each site comprised of certificated employees.

PRESENTATION:

This evening, the Board of Education would like to recognize the following certificated employees of the year:

Darrell Eastis	Cajon Park
Anne Coman	Carlton Hills
Alisa Williams	Carlton Oaks
Susan Orsinelli	Chet F. Harritt
Patty Wilber	Hill Creek
Robin Larson	Prospect Avenue
Katy Hammack	Pepper Drive
Kathy Sibayan	Rio Seco
Linda Millum	Sycamore Canyon

Reports and Presentations B.3. Recognition of Santee School District
Teacher of the Year

Prepared by Dr. Patrick Shaw
October 6, 2009

Each year Santee School District identifies an outstanding teacher to represent Santee in the San Diego County Office of Education Annual Teacher of the Year competition. The procedure to identify Santee's Teacher of the Year involves site and district level input from certificated and administrative staff. All applicants are judged based on criteria developed by the San Diego County Office of Education.

Selection Process

- Principals and a committee composed of certificated employees are requested to recommend candidates.
- Candidates submit a District application.
- A committee composed of teachers, administrators, and the Assistant Superintendent of Human Resources approves the candidate to represent the District.

This evening, the Board of Education would like to recognize and congratulate Donna Farquar as Santee School District's Teacher of the Year. Mrs. Farquar will represent Santee School District teachers at *A Salute to Teachers*, the competition and awards ceremony for San Diego County Teacher of the Year, to be held on October 10, 2009. The Board wishes Donna success in the competition.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

PUBLIC HEARING Item D

BACKGROUND:

Recent State Budget actions shifted 42 State Categorical Programs into a “Tier III” designation allowing flexible use of these funds for any educational purpose. As a condition of receiving the funds, school districts must hold a Public Hearing to announce the designated use of funds for which a school district is invoking the flexibility option and to take public comment.

The District’s Adopted Budget for 2009-10 incorporates flexibility use for seven of the Tier III programs:

State Program Subject to Flexibility	Former Resource Number	Unrestricted Resource Number	Estimated 2009-10 Award	Flexibility Used	% Flex Used	Remaining for Program Expenditures	Flexibility Used in Unrestricted General Fund
Deferred Maintenance	6205	915	205,346	205,346	100.00%	0	Classified salaries
Schl Safty & Violence Prevntn	6405	921	40,076	10,000	24.95%	30,076	Teacher salaries
Arts & Music Block Grant	6760	922	89,528	65,430	73.08%	24,098	Teacher salaries
Instructnl Mtls Fund Realignment	7156	927	342,342	150,000	43.82%	192,342	Teacher salaries
SB472 Staff Development	7294	935	81,696	39,450	48.29%	42,246	Teacher salaries
Profnl Development Blk Grant	7393	944	174,373	50,087	28.72%	124,286	Teacher salaries
School Library Improvement Block Grant	7395	946	674,594	143,032	21.20%	531,562	Teacher salaries
Total			1,607,956	663,345	41.25%	944,611	

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the District’s Adopted Budget for 2009-10 which incorporates flexibility use for seven of the Tier III programs.

CONSENT ITEMS Item E.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
October 6, 2009

BACKGROUND:

Presented for Board approval –

- September 15, 2009, regular meeting minutes
- September 29, 2009, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:		Second:		Vote:		Item E.1.1.
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**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 15, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURE

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:05 p.m. and read the District Mission Statement.

Members present:

Dianne ElHajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member

Member absent: Dan Bartholomew, Member (Excused)

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
Minnie Malin, Director, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited Rachael Pabis, Speech and Language Pathologist at SC and PA, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

President El-Hajj reported that Member Bartholomew was excused from this meeting. It was moved and seconded to approve the agenda, moving Consent Item E.4.1. to Discussion/Action.

Motion: Carlisle Second: Ryan Vote: 4-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Student Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events
- 1.6. Schedule of Back to School Nights

2. Academic Performance Index (API) and Academic Yearly Progress (AYP) Scores for 2009

Kristin Baranski shared the 2009 API scores released by the State. Eight schools showed growth in their API. PRIDE Academy at Prospect Avenue showed a 3 point decline. All schools continue to be over 800 API and made school wide growth expectancies. Three schools did not make the comparable growth improvement in their "significant sub groups."

Some of the major gains in subgroups were:

- Hispanic: CH +29, HC +31
- Socioeconomically Disadvantaged: CFH +36, HC +26, PD +43
- Students with Disabilities: CH +36

Emily Andrade shared the Federal NCLB Adequate Yearly Progress (AYP) and the requirements. Santee School District met all 33 of the AYP requirements and there are no schools in program improvement at this time. PRIDE Academy at Prospect Avenue (PA) just missed making the AYP for English Learners and Socioeconomically Disadvantaged (SED) students. PRIDE Academy is already making plans to improve these proficiency levels and Mrs. Baranski shared the next steps in continuing to increase proficiency levels in both regular education and special education.

Board members were pleased with the achievement growth and thanked the efforts of teachers and all employees.

3. Spotlight: Emily Andrade, Assistant Superintendent, Educational Services

Dr. Shaw shared that it has been a pleasure and an honor to work with Mrs. Andrade and there is a friendship that goes back many years. He commended her for her dedication and commitment as an educator for 37 years.

President El-Hajj thanked Mrs. Andrade for her service to the children and families in Santee and presented her with a framed piece of children's art as a token of the Board's appreciation and a memento of her time in Santee. Retired teacher Mary Ann Shaw shared some of her early experiences working with Emily Andrade in Santee School District.

Member Burns shared a few memories about Mrs. Andrade and said her strong advocacy for children will be her legacy. Member Carlisle shared that Mrs. Andrade's compassion for children was always very evident. Member Ryan thanked Emily and said she always impressed the Board with her sincere desire to help every child and returning to Santee was a blessing. President El-Hajj said Mrs. Andrade has been a tremendous asset and will be greatly missed. The Board adjourned at 7:41 p.m. for a reception in honor of Emily Andrade. The Board reconvened to public session at 8:05 p.m.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. Compliance of Education Code Section 60119: K-12 Textbook and Instructional Materials Funding Realignment Program (IMFRP)

President El-Hajj opened the public hearing for K-12 Textbook and Instructional Materials Funding Realignment Program (IMFRP). There were no public comments. President El-Hajj closed the hearing.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes**
- 2.1. Approval/Ratification of Expenditure Warrants**
- 2.2. Approval/Ratification of Purchase Orders**
- 2.3. Acceptance of Donations**
- 2.4. Approval of Agreement with Hope Through Housing Foundation**
- 2.5. Approval of Proposal To Update Actuarial Valuation of Other Post Employment Retirement Benefits Required Under GASB 45**
- 3.1. Approval of Retention Reduction - Chet F. Harritt School and Prospect Avenue School Modernization Projects**
- 3.2. Authorization to File Notice of Completion Documents for Projects at Chet F. Harritt and Prospect Avenue Schools**
- 3.3. Adoption of Resolution #0910-14, Support of Acceptable Uses of the Abandoned Santee Elementary School Site**
- 4.1. *Pulled for separate consideration under Discussion and Action.***
- 4.2. Approval of Memorandums of Understanding with the Santee Collaborative, Santee Teen Center and San Diego Youth Services for Services Provided to Support Project PEACE**
- 5.1. Personnel, Regular**
- 5.2. *Pulled for separate consideration.***

It was moved and seconded to approve Consent Items with items 4.1. and 5.2. pulled for separate consideration.

Motion: Ryan **Second:** Carlisle **Vote:** 4-0

5.2. Granting Tenure to Eligible Certificated Employees (*Pulled by Member Burns for separate consideration.*)

Member Burns congratulated the teachers and moved to grant tenure to the eligible certificated employees.

Motion: Burns **Second:** Carlisle **Vote:** 4-0

Mrs. Malin introduced the newly tenured teachers.

F. DISCUSSION AND/OR ACTION ITEMS

4.1. Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2009-10 (*Pulled by President El-Hajj for separate consideration.*)

Kristin Baranski presented a revised resolution provided by CSBA and included some new language regarding the new State timeline for purchasing instructional materials. The revised waiver was received after the Board packet was produced. Board members reviewed the amendments. Member Ryan asked about the IMF funding and if the resolution binds the District and what they can do with the funds. Mr. Christensen said the resolution does not bind the District on the use of funds but only declares we have sufficient instructional materials. Member Burns moved to adopt Resolution #0910-12 and certify the Statement of Assurance to serve as assurance to the Superintendent of Public Instruction that the Santee Board of Education has complied with the requirements of Education Code Section 60119.

Motion: Burns **Second:** Carlisle **Vote:** 4-0

1.1. Appointment of Assistant Superintendent of Human Resources

Dr. Shaw reported that with the reorganization of Educational Services and the suspension of the Assistant Superintendent position, the only Assistant Superintendent at present is in Business Services. Dr. Shaw recommended that Minnie Malin, currently the Director of Human Resources, be elevated to an Assistant Superintendent. This action would provide balance in three key areas of the District at a modest increase in cost. As an Assistant Superintendent, Mrs. Malin could provide collaborative support to the Director of Educational Services, especially when the Superintendent is not in the District, and assure leadership support is still in place.

Member Burns said he normally would not support this under the current economic situation but Mrs. Malin accepted the position as the Director of Human Resources with the understanding this would be the next step if she attained her goals. Also, with Mrs. Andrade retiring, it is important to have an Assistant Superintendent in the District with a background in education. Member Burns moved to appoint Minnie Malin to the position of Assistant Superintendent of Human Resources.

Motion: Burns **Second:** Carlisle **Vote:** 3-1 (Ryan, no)

1.2. District Budget Reduction Plan

Dr. Shaw provided an overview of the Budget reduction presentation. Despite the fact that resources are declining, the District needs to maintain the focus on academic excellence. Dr. Shaw shared that charter schools are working to recruit students from all districts and what we are doing in Santee will determine if we can keep our students.

Mr. Christensen provided a definition of budgetary terms. He shared economic indicators in exiting a recession. The decline in per pupil funding will be reduced to be at the same level as 2004, which is \$1,122 per student less than the projected. Revenue cuts from the State for 2009-10 are being partially offset by one-time federal stimulus money of \$2.7M. He shared a chart of recommended budget reductions for the Board to review. (The chart of budget reductions will be a part of the minutes)

The presented plan will allow us to demonstrate fiscal solvency through 2011-12 and attempts to spread the reductions across all areas of the District. Administration acknowledged that the amount of reductions cannot be done without reducing staffing and levels of services. Administration also realizes employees are facing financial pressures personally as well. The plan also tries to minimize the impact to the academic program and student achievement. Next steps are to submit this Board approved plan to the SDCOE, begin negotiations immediately, analyze staffing needs and ratios, process retirement incentives, and continue to update the Board on the status of the plan. Dr. Shaw would also like to visit schools to present the information to employees and answer their questions.

Member Ryan clarified that action taken by the Board was to move forward to explore the plan recommendations and provide a plan to the County. Action on any specific item would come back to the Board for approval. Member Ryan said there also may be other opportunities for flexibility in the future. Member Ryan has concerns about the

Instructional Materials plan. She said if we have money and the deadlines are extended we would possibly be able to increase the savings.

Member Carlisle said one of the benefits of having Mr. Christensen here is that he is looking at the budget with a fresh set of eyes. He wishes there was another way to get where we need to be. Member Carlisle is also concerned about using the BAN to pay the COPS. Member Burns said Administration did a great job putting together a plan. Member Ryan moved to approve the Budget Reduction Plan and authorize Administration to proceed with the plan components.

Motion: Ryan Second: Carlisle Vote: 4-0

2.1. Approval of 2008-09 Unaudited Actuals Report

Member Burns moved to approve the 2008-09 Unaudited Actuals Report including all required State forms.

Motion: Burns Second: Ryan Vote: 4-0

2.2. Approval of Pepper Drive School Record of Survey

Member Burns moved to approve extra civil engineering services for the development of the 10-classroom addition at Pepper Drive School and preparation of record of survey documents for recording.

Motion: Burns Second: Ryan Vote: 4-0

2.3. Adoption of Resolution #0910-15 to Establish a 3121 Alternative Social Security Retirement System for Part-Time and Seasonal Employees

Speaker card: Chris Swanson, CSEA Labor Relations Representative.

President El-Hajj invited Chris Swanson to address the Board on this item. Ms. Swanson reported she just learned of this alternative Social Security plan when it was posted and believes the plan needs to be negotiated before implementation.

Dan Pupilava, from the County Office of Education, presented information and answered questions from the Board. Mr. Pupilava said the program provides employees the opportunity to put their contributions into an alternative fund. Their contributions are pre-taxed, they are immediately vested, and employees do not lose the District's contributions. This alternative plan is only available to part time, seasonal, and temporary employees. President El-Hajj asked if this plan were approved by the Board and negotiated, if it would be mandated that all qualifying employees would have to use the new plan. Mr. Pupilava said yes, all qualifying new employees would have this plan. Current employees would have a one-time option to change to the new plan.

Mr. Christensen said passing this resolution does not start the process but only supports the program. Administration would then bring a timeline on the implementation and negotiations of the plan. Member Ryan moved to adopt Resolution #0910-15 to establish a 3121 Alternative Social Security Plan for Part-Time, Seasonal, and Temporary Employees.

Motion: Ryan Second: Carlisle Vote: 4-0

3.1. Recommendation for Solar RFP and Future Direction for Solar Installation

Karl Christensen shared the District has pursued providing solar at schools. On June 1, 2009 Administration conducted a walkthrough for vendors responding to the District's RFP. Two vendors submitted proposals. Over the last six months the landscape has change dramatically. We have applied for CREBs and don't know if we will qualify. At this time, Administration prefers not to lock into a long term arrangement and recommends the Board reject the submittals for RFP, see if we get CREBs, install solar at one site and analyze advantages and/or disadvantages before moving forward at more sites. Member Burns moved to reject the submitted RFPs, wait to see if the District received the CREBs, plan to install solar at one site to analyze the advantages and/or disadvantages.

Motion: Burns Second: Ryan Vote: 4-0

4.1. Adoption of Resolution # 0910-13 to Layoff Identified Classified Employees

Minnie Malin reported that due to enrollment and staffing, several special education classrooms were restructured. As a result, several special education instructional assistants have been transferred to other positions within the same classification, and/or previous classifications using seniority and bumping options. Based on the restructuring, four (4) special education instructional assistant positions are recommended for elimination resulting in the recommendation to lay off four (4) special education instructional assistants.

Member Ryan moved to adopt resolution #0910-13 to issue layoff notices to four special education instructional assistants.

Motion: Ryan **Second:** Carlisle **Vote:** 3-1 Burns, no

G. BOARD COMMUNICATION

Barbara Ryan attended a meeting and heard about an event for juveniles that supports the importance of going to college. She asked if they would be following up with the school districts and if there was a way to find out if any of our students attended. Chief Jenkins said he would go back and see if they could provide the names of our students. Emily Andrade should expect a call.

Member Ryan said the Board members received an email about declining (D) cards and science materials and asked if we were able to help them in any way. Kristin Baranski said last year science teachers received a D-card with an allotment for science instructional materials to supplement the science curriculum. This was less expensive than purchasing materials through the publisher. The D-card agreement was that any funds not used went back to the general fund. It was made very clear to the teachers that the funds needed to be spent during the course of the school year and no funds would be carried over to this year.

Member Burns mentioned plants at Cajon Park are turning brown and believes we should work to keep the landscaping green as much as possible. With the reduction of personnel all employees may need to be aware and report when something is noticed.

Member Burns said since Edgemoor Hospital opened, patients and employees are standing outside on the sidewalk smoking. Having groups of people standing out on the sidewalk is intimidating to kids as they walk by. Member Burns would like to have some correspondence to the facility about the issue. Member Ryan suggested writing a letter to Dianne Jacob. Dr. Shaw will first contact the facility administrator and ask that patients and employees be made aware of when students are passing.

President El-Hajj said a City-Board meeting has been scheduled for October 8, 2009 at 7:00 p.m. The Board said topics they would like to discuss are modernization, student achievement, and the year end report data.

President El-Hajj reported Dr. Shaw will begin to schedule principal presentations at Board meetings and the Board suggested bringing only one school presentation per meeting. Member Burns would like the principals' presentations tied in to their goals.

The Board reviewed a draft agenda for the building dedications on September 17, 22, and 24. The Board asked to insure the agenda provided the opportunity to thank the community.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Director of Human Resources
Employee Organizations: Santee Administrators Association, Santee Teachers Association, and California School Employees Association
3. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 10:10 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 11:20 p.m. No action was reported.

K. ADJOURNMENT

The September 15, 2009 regular meeting adjourned at 11:20 p.m.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

September 29, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:35 p.m.

Members present:

Dianne El-Hajj, President
Dustin Burns, Vice President (Arrived at 6:50 p.m.)
Barbara Ryan, Clerk (Arrived at 6:40 p.m.)
Allen Carlisle, Member
Dan Bartholomew, Member

Staff present:

Dr. Patrick Shaw, Superintendent
Emily Andrade, Assistant Superintendent, Educational Services
Kristin Baranski, Director, Educational Services
Hope Michel, Director, Special Education
Minnie Malin, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

Member Carlisle moved to approve the agenda.

Motion: Carlisle Second: Bartholomew Vote: 3-0

B. PUBLIC COMMUNICATION

Citizens were invited to address the Board of Education about any item on this special meeting agenda. There were no requests to speak.

C. SPECIAL EDUCATION PARENT MEETING

Emily Andrade opened the parent meeting and all attendees introduced themselves. Mrs. Andrade provided a report on the Special Education Strategic Action Plan goals that have been achieved and future plans for the Special Education Program in the Santee School District. Mrs. Andrade asked parents to complete a short questionnaire to provide input about the Special Education Program.

Parents divided into groups to participate in discussions with Board members and Executive Council members about possible reorganization of special day classes in Santee School District.

D. CLOSED SESSION

President El-Hajj said the Board would go into closed session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)

Purpose: Negotiations

Agency Negotiator: Minnie Malin, Director of Human Resources

Employee Organizations: Santee Administrators Association, Santee Teachers Association, and California School Employees Association

2. **Liability Claims** (Gov't Code §54956.95)

Claimant: Borrego Solar

Claim Against: Santee School District

The Board entered closed session at 8:05 p.m.

E. RECONVENE TO OPEN SESSION/REPORT OF ACTION

The Board reconvened to public session at 8:45 p.m. No action was reported.

F. ADJOURNMENT

President El-Hajj adjourned the meeting at 8:45 p.m.

Barbara Ryan, Clerk

Dr. Patrick Shaw, Secretary

Consent Item E.1.2. Adoption of Resolution No. 0910-17, California State Teachers' Retirement System (CalSTRS) Resolution for Certificated Management Employees

Prepared by Dr. Patrick Shaw
October 6, 2009

BACKGROUND:

Santee Administrator's Association submit for approval an early retirement incentive for certificated management employees in which they must indicate their intent to retire no later than June 30, 2010. Resolution No. 0910-17 will permit members of the California State Teachers' Retirement System who retire within the designated window period of February 1, 2010 and June 30, 2010 to receive up to two (2) years of additional service credit, or an annuity equivalent to the cost of the two (2) years of additional service credit.

RECOMMENDATION:

Superintendent recommends adoption of Resolution No. 0910-17 through the California State Teachers' Retirement System (CALSTRS) to provide an early retirement incentive benefit of two (2) years additional service credit, or an annuity equivalent to the cost of the two (2) years of additional service credit, for certificated management employees who retire within the designated window period of February 1, 2010 and June 30, 2010, with an effective date no later than June 30, 2010.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The estimated cost per management retiree will vary between 45% - 50% of final compensation depending upon year of service, age, and final compensation. The anticipated salary savings will range between 10% - 20% of compensation per management retiree and the savings will be averaged with other STRS retirees.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

**SANTEE SCHOOL DISTRICT
Santee, CA**

**Resolution No. 0910-17
Certificated Management
Retirement Incentive Program**

On motion by Member _____, seconded by Member _____ the following resolution is adopted.

BE IT RESOLVED by the Board of Education of the Santee School District, and hereby order that:

WHEREAS Education Code section 22714, 22714.5, 44929, 44929.1, 87488, and 87488.1 provides that a school district may permit members of the California State Teachers' Retirement system who retire to receive up to two years of additional service credit; and

WHEREAS Santee School District shall pay to the California State Teachers' Retirement Fund an amount equal to the actuarial present value cost of the additional service credit, and a fee to cover administrative costs; and

WHEREAS the Santee School District wishes to make this program available to members eligible for retirement.

NOW, THEREFORE, BE IT RESOLVED that this program is hereby adopted, and

BE IT FURTHER RESOLVED that the period during which eligible employees may retire under this program is designated as February 1, 2010 through June 30, 2010.

PASSED AND ADOPTED THIS 6th Day of October, 2010, by the Board of Education of the Santee School District of San Diego County, California by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/6/09

Clerk, Board of Education

Consent Item E.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
October 6, 2009

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$1,592, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Board Travel Report - October 6, 2009

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Wednesday, 09/16/09	Andrea Leggate	CFH	Introduction to Microsoft Publisher	El Cajon	\$0	\$86	School Library Improvement	This class will provide skills for producing a school and classroom new
Thursday, 09/17/09	Bob Kull	Ed Servs/PA	Best Practices in Bullying Prevention	SDCOE	\$0	\$43	Peace Grant	This workshop will provide solutions and strategies to reduce bullying.
Thursday, 09/24/09	Bob Kull	Ed Servs/PA	Mastering the Suspension / Expulsion Process	SDCOE	\$0	\$53	Peace Grant	This workshop will provide step-by-step instruction on the latest Education Code provision on suspension and expulsion of students.
Tuesday, 09/29/09	Hope Michel	Ed Services	San Diego Council Administrators of Special Education	San Diego	\$0	\$237	ARRAY - IDEA	This workshop will provide information on the State Performance Plan relating to Special Education.
Wednesday, 09/30/09	Bob Kull	Ed Servs/PA	Dropout Prevention Summit	San Diego	\$0	\$48	Peace Grant	This workshop will focus on the State SERB process and dropout prevention strategies.
Friday, 10/09/09	Hope Michel	Special Ed	Doing More with Less - Special Education	Escondido	\$0	\$198	Special Education	This workshop will provide parameters to manage scarce resources and and provide information on Special Education funding and current law.
Friday, 10/16/09	Kathy McKinnon	Ed Services	Student Records and Custody and Residency Issues Workshop	SDCOE	\$0	\$98	IDEA Stimulus	This workshop will focus on student records and residency.
Travel Requests (overnight, out-of-county, and/or air travel) Submitted for Board Approval								
Friday, 10/09/09	Laura Spencer	Ed Services	Computer Using Educators Conference	Visalia	\$0	*\$0	*	Ms. Spencer has been invited to showcase how Santee School District is integrating PBL using T4L software. All expenses are funded by the conference.
Tuesday, 10/13/09	Christina Becker	Maint/Facilities	Coalition for Adequate School Housing Conference	Costa Mesa	\$0	\$465	Facilities	This workshop will provide vital updates from the Office of Public School Construction, State Allocation Board, Department of Education School Facilities Planning Division, and Division of State Architect along with the latest legislative updates relating to school facilities.
Wed-Fri, 10/28/09 - 10/31/09	Hope Michel	Special Ed	Critical Issues Conference	Palm Springs	\$0	\$364	Special Education	This conference will provide information on critical issues related to special education: current laws, court decisions, and ways to enhance the special education program.

Consent Item E.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
October 6, 2009

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #21758 through #21763 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$700.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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SANTÉE SCHOOL DISTRICT
 REVOLVING CASH REPORT - \$15,000

Date	Number	Name	Memo	Amount
09/08/09	21758	Vons	Lorene Foster Children's Fund	100.00
09/08/09	21759	Wal-mart	Lorene Foster Children's Fund	100.00
09/18/09	21760	Target	Lorene Foster Children's Fund	200.00
09/21/09	21761	Albertson's	Lorene Foster Children's Fund	100.00
09/25/09	21762	Vons	Lorene Foster Children's Fund	100.00
09/25/09	21763	Wal-mart	Lorene Foster Children's Fund	100.00

Total Checks Written

\$700.00

Total to be Reimbursed

\$700.00

Consent Item E.2.3. Acceptance of Donations
 Prepared by Karl Christensen
 October 6, 2009

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Annual Kids Art Show	\$100.00	Friends of East County Arts, Inc.	Carlton Hills
Laser Copier/Printer/Scanner	\$404.98	The DonorsChoose.org Team	Carlton Hills
Various School Supplies	\$200.00	Veterans of Foreign Wars, VFW Post 9327	Carlton Hills
Funds to Supplement Classroom Supplies and Support the Instructional Program	\$165.34	Target – Take Charge of Education Fundraiser	Carlton Hills
	\$4,685.00	Prospect Avenue PTA	Pride Academy at Prospect Avenue
Dishwasher for Junior High Science Lab	\$857.00	Standards of Excellence	Rio Seco
TOTAL DONATIONS RECEIVED	\$6,412.32		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$6,412.32

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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Consent Item E.2.4. Adoption of Proclamation for National School Lunch Week
Prepared by Karl Christensen
October 6, 2009

BACKGROUND:

In 1946 Congress enacted the National School Lunch Act designed to help states begin, maintain, operate, and expand school lunch programs. Since that time, the program has grown and is continuing to follow those guidelines. The American School Food Service Association is requesting that local school districts adopt the attached proclamation designating the week of October 12 – 16, 2009 as “National School Lunch Week – Vote for School Lunch.” Promotional posters and balloons along with the adopted and endorsed proclamation will be displayed at each site in the Child Nutrition Services serving area during the designated week of October 12 – 16, 2009.

RECOMMENDATION:

Administration recommends adoption of the proclamation endorsing the week of October 12 – 16, 2009 as National School Lunch Week.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact. This item supports the District’s wellness program.

STUDENT ACHIEVEMENT IMPACT

Child nutrition programs including school lunch and breakfast programs, are important to the health and education of the students of Santee School District.

Motion:		Second:		Vote:		Agenda Item E.2.4.
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SANTEE SCHOOL DISTRICT
PROCLAMATION ENDORSING
"NATIONAL SCHOOL LUNCH WEEK"



OCTOBER 12 – 16, 2009

WHEREAS, The National School Lunch Program has served our nation admirably for over 60 years through advanced practices and nutrition education; and

WHEREAS, the National School Lunch Program is dedicated to the health and well-being of our nation's children; and

WHEREAS, the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and

WHEREAS, there is evidence of continued need for nutrition education and awareness of the value of school feeding programs; and

WHEREAS, Santee schools are served from a central production center at 9880 Riverwalk Drive; and

WHEREAS, Santee School District invites all family members to join their students for lunch for the reasonable sum of \$3.25/adult (excluding beverage) and \$2.25/child.

NOW, THEREFORE, BE IT PROCLAIMED that Santee School District hereby officially proclaims October 12 – 16, 2009, "National School Lunch Week – Vote For School Lunch."

AYES:

NOES:

ABSENT:

October 6, 2009
Date

Barbara Ryan, Clerk of the Board of Education

Consent Item E.2.5. Approval of Uniform Complaint Quarterly Report Required by
the Williams Settlement

Prepared by Karl Christensen
October 6, 2009

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report July 1, 2009 through September 30, 2009			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2009 and authorize administration to submit the report to SDCOE.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.5.
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BACKGROUND:

In an effort to reduce power consumption and to go “Green” within the District, the Technology Department explored alternative system management solutions that would manage the power consumption of all the District’s desktop computers. This power management effort is supported by San Diego Gas and Electric through their Power Saving Program, which gives rebate incentive to organizations that install and implement system solutions that reduces power consumption.

Benefits of Implementing KACE System Management

Over the summer, the Technology Department evaluated several power management solutions:

- a. LightSpeed Systems Power Manager
- b. Faronic Power Save
- c. KACE System Management

Besides providing an intelligent energy management solution, the KACE System Management also presents the Technology team with the following abilities:

- a. Software Distribution
 - i. Remote installation and distribution of application software
 - ii. Scheduled remote installation
- b. Remote Desktop Control
 - i. Remote desktop to provide faster technical support
- c. Security and Patching
 - i. Rapid and secure system patch management
 - ii. Automated delivery of system patch to desktop
- d. Hardware and Software inventory
 - i. Detailed hardware configuration of desktop computers
 - ii. Complete installed software reporting
- e. Configuration Management
 - i. Comprehensive configuration management
 - ii. Desktop system policy enforcement

RECOMMENDATION:

It is recommended that the Board of Education approve the purchase and implementation of the KACE System Management solution.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

A major portion of the KACE System Management cost will be offset by SDGE's Express Efficiency Rebate:

KACE System Management 1200 nodes support Jumpstart Training	\$19,230.80
SDGE Express Efficiency Rebate \$15 x 1200 nodes (computers)	-\$18,000.00
Total Cost	\$1,230.80
Annual On-Going Support Cost	\$2,500.00

The system will be installed on an existing virtual server, eliminating the need for a hardware appliance or server.

In the unlikely event that the District is not able to receive the SDGE Express Efficiency Rebate, the District has the option to cancel the Purchase Order and return the product.

Anticipated Cost Saving

Anticipated cost saving from the energy management of the district's desktop computers is approximately \$45,000 to \$50,000 per year (this based on energy saving calculation by Energy Star)

STUDENT ACHIEVEMENT IMPACT:

The recommended solution will provide the District with potential energy and cost savings, while providing the Technology Department with advanced tools to support classroom computers.

Motion:		Second:		Vote:		Agenda Item E.2.6.
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Consent Item E.2.7.
Prepared by Karl Christensen
October 6, 2009

Approval of 2009-10 East County Region REMS
Grant Memorandum of Understanding between
Grossmont UHSD and Santee School District

BACKGROUND:

The Readiness and Emergency Management for Schools (REMS) Grant program is a joint venture of the U.S. Department of Education, the Office of Safe and Drug Free Schools, and the Department of Homeland Security which aims to improve and strengthen emergency management plans for schools. Grossmont Union High School District (GUHSD) serves as the single fiscal agent for the REMS grant. The REMS coordinator, Nancy McGee, has been working with the District to develop documentation and tools for ensuring proper response to emergency situations. The Memorandum of Understanding authorizes GUHSD to reimburse all costs incurred by Santee School District associated with employee training that is directly sponsored or endorsed by the East County Region REMS Grant, including costs for registration, substitutes, or related travel.

RECOMMENDATION:

It is recommended that the Board of Education approve of the Memorandum of Understanding between Grossmont Union High School District and Santee School District. The MOU is to reimburse all costs incurred by the District associated with employee training that is directly sponsored or endorsed by the East County Region REMS Grant and authorize administration to execute the necessary document.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.
- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

The Memorandum of Understanding authorizes GUHSD to reimburse all costs incurred by Santee School District associated with employee training that is directly sponsored or endorsed by the East County Region REMS Grant, including costs for registration, substitutes, or related travel.

STUDENT ACHIEVEMENT IMPACT:

This is a safety item. Emergency preparedness benefits students, employees, and the community.

Motion:		Second:		Vote:		Agenda Item E.2.7.
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**Memorandum of Understanding
Between the Grossmont Union High School District and the
Santee School District**

2009-10 East County Region REMS Grant

This Memorandum of Understanding is entered into on this ____ day of _____, 2009, by and between the Grossmont Union High School District and the Santee School District.

PURPOSE: To authorize the Grossmont Union High School District as the single fiscal agent of the 2009-10 REMS Grant, to reimburse all costs incurred by the Santee School District associated with employee training that is directly sponsored or endorsed by the East County Region REMS Grant, including costs for registration, substitutes, or related travel.

BACKGROUND: The REMS Grant program is a joint venture of the U.S. Department of Education, the Office of Safe and Drug Free Schools, and the Department of Homeland Security which aims to improve and strengthen emergency management plans for schools that address all four phases of emergency management: Prevention-Mitigation, Preparedness, Response, and Recovery.

In reviewing and improving their plans, districts are required to work with community partners that include law enforcement, local government, public safety, public health, and mental health. Plans must include implementation of the National Incident Management System. Typical activities include reviewing and revising existing emergency management plans, conducting vulnerability assessments of schools and other district facilities, providing training, organizing tabletop exercises, and engaging in crisis simulation drills

SCOPE: The Grossmont Union High School District will serve as the Lead Educational Agency for the East County Readiness and Emergency Management for Schools Program. The grant includes the partnering school districts of Cajon Valley Union, La Mesa-Spring Valley, Lakeside Union, Lemon Grove, and Santee. Community partners include, but are not limited to, San Diego County Office of Education, Police Departments of El Cajon and La Mesa, San Diego County Sheriffs, County Office of Emergency Services, and the Fire Departments of El Cajon, La Mesa, Santee, and Lakeside.

In the event that a private school, charter school, or any other educational institution in the east county region wishes to participate in the work of the grant, they are to be included without exception.

Responsibilities of the Santee School District and of the LEA of the East County Readiness and Emergency Management for Schools, Grossmont Union High School District

THE SANTEE SCHOOL DISTRICT AGREES TO:

1. Select all appropriate staff to attend REMS sponsored training.
2. Ensure that all Santee School District staff attending REMS training complete the requirements of the registration process in a timely manner.
3. Invoice the GUHSD by the 5th of each month for which payment is expected.
4. Submit corresponding time sheet for each staff member represented on the invoice.
5. Certify accuracy of mileage for each staff member represented on the invoice.
6. Submit original receipts for all related travel expenses.

THE GROSSMONT UNION HIGH SCHOOL DISTRICT AGREES TO:

1. Inform the Santee School District of all available REMS trainings in a clear and timely manner.
2. Provide systematic registration procedures for all available REMS trainings.
3. Receive and process Santee invoices for substitute costs and related travel expenses in a timely manner.
4. Pay invoice amount in full within 30 days of receipt.
5. Draw all funds for payment from the REMS Grant account.

Compensation

In keeping with the Memorandum of Understanding, the Grossmont Union High School District agrees to reimburse the Santee School District for all costs related to REMS training for the Santee School District staff. All related travel costs must include corresponding original receipts. All substitute charges must include corresponding time sheets. Substitutes will be paid at the standard rate observed in the Santee School District. Specific rates are listed below.

Certificated Substitute Rates:

\$105.00-(General Education Classes)

\$115.00-(Special Education Classes)

Classified Substitute Rates:

Custodians: \$19.31/hour

Health Clerk: \$17.51/hour

Secretary: \$22.38/hour

Agreed to this _____ day of _____, 200 .

Grossmont Union High School District

Santee School District

Michael Lewis, Ed.D.

Name 

Name

Assistant Superintendent, Ed Services

Title

Title

July 13, 2009

Date

Date

Consent Item E.2.8. Sale of Surplus Equipment and/or District Property
Prepared by Karl Christensen
October 6, 2009

BACKGROUND:

Education Code Section 39520 states, "The governing board of any school district may sell for cash any personal property belonging to the district if the property is not required for school purposes, if it should be disposed of for purposes of replacement, or if it is unsatisfactory or not suitable for school use."

Administration recommends that miscellaneous, unusable and/or obsolete property such including a dump truck and/or trailer be declared surplus and sold.

RECOMMENDATION:

Administration recommends that the Board authorize the sale of miscellaneous unusable and/or obsolete property.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Administration would package the dump truck and trailer together for sale to realize the most value for both vehicles, anticipated to be between \$25,000 and \$30,000. Proceeds would fund a trailer for hauling dirt (approximate cost \$9,000) and a much needed tractor (approximate cost \$10,000 - \$15,000) for the Maintenance and Operations department. Remaining proceeds of \$1,000 - \$11,000 would be revenue for the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.8.
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BACKGROUND:

Recent State Budget actions shifted 42 State Categorical Programs into a “Tier III” designation allowing flexible use of these funds for any educational purpose. As a condition of receiving the funds, school districts must hold a Public Hearing to announce the designated use of funds for which a school district is invoking the flexibility option and to take public comment.

The District’s Adopted Budget for 2009-10 incorporates flexibility use for seven of the Tier III programs:

State Program Subject to Flexibility	Former Resource Number	Unrestricted Resource Number	Estimated 2009-10 Award	Flexibility Used	% Flex Used	Remaining for Program Expenditures	Flexibility Used in Unrestricted General Fund
Deferred Maintenance	6205	915	205,346	205,346	100.00%	0	Classified salaries
Schl Safty & Violence Prevntn	6405	921	40,076	10,000	24.95%	30,076	Teacher salaries
Arts & Music Block Grant	6760	922	89,528	65,430	73.08%	24,098	Teacher salaries
Instructnl Mtls Fund Realignment	7156	927	342,342	150,000	43.82%	192,342	Teacher salaries
SB472 Staff Development	7294	935	81,696	39,450	48.29%	42,246	Teacher salaries
Profnl Development Blk Grant	7393	944	174,373	50,087	28.72%	124,286	Teacher salaries
School Library Improvement Block Grant	7395	946	674,594	143,032	21.20%	531,562	Teacher salaries
Total			1,607,956	663,345	41.25%	944,611	

RECOMMENDATION:

It is recommended that the Board of Education approve use of State Categorical Funds in Tier III Subject to Flexibility.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of Flexibility utilized is \$663,345 to offset Unrestricted General Fund expenses and loss of Revenue Limit funds for 2009-10.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.9.
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Consent Item E.3.1.

Approval of 2009-12 Service Learning Agreement
with San Diego State University

Prepared by Kristin Baranski
October 6, 2009

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers. Santee School District has received a service learning agreement with San Diego State University for this purpose. The terms of the agreement shall commence on October 7, 2009 and continue through October 6, 2012.

RECOMMENDATION:

Administration recommends that the proposed service learning agreement with San Diego State University for teacher education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

There is no fiscal impact for this item.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a pre-service teacher in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Service-Learning Agreement

University and Community-Based Organization

This Agreement entered into this 7th day of October, 2009 between the Trustees of the California State University on behalf of San Diego State University, referred to as "UNIVERSITY and the East County School District for Deaf and Hard of Hearing Students (Santee, CA), which shall be referred to as "COMMUNITY-BASED ORGANIZATION."

I. Statement of Purpose

- A. The University will provide fieldwork students with learning opportunities outside the class (SLHS 357 – Fieldwork with the Deaf) and cultural exposure to deaf students of school age in the vicinities of San Diego.
- B. The Community-Based Organization, the East County School District for Deaf and Hard of Hearing Students (Santee, CA) will provide the mission of the organization.
- C. COMMUNITY-BASED ORGANIZATION and UNIVERSITY recognize the opportunity for meaningful learning experiences for the UNIVERSITY, COMMUNITY-BASED ORGANIZATION and service-learning students (STUDENT). The UNIVERSITY supports the goals and objectives of the COMMUNITY-BASED ORGANIZATION program in which STUDENT will participate.

II. Priorities

A. Program Activities

Activities will be accomplished in accordance with the *Learning Plan*, reviewed and agreed upon by the STUDENT, UNIVERSITY AND COMMUNITY-BASED ORGANIZATION prior to the start of the experience.

The STUDENT will:

1. Participate in all relevant trainings required by the COMMUNITY-BASED ORGANIZATION and stated in Section III-A-2, Training and Orientation of this document.
2. Model professional and appropriate behavior when working with clients and when on COMMUNITY-BASED ORGANIZATION site.
3. Support COMMUNITY-BASED ORGANIZATION events that are a part of the service-learning experience as required by faculty member.
4. Meet the goals of the COMMUNITY-BASED ORGANIZATION program and the service-learning course in which the STUDENT is enrolled.
5. Be able to learn and benefit from unique opportunities for mastering advanced ASL skills, both receptive and expressive alike, and communicating with deaf children and youngsters directly and effectively.

B. Safe and Productive Environment – Fieldwork students shall become familiar with the COMMUNITY-BASED ORGANIZATION's policy about safe work environment.

1. COMMUNITY-BASED ORGANIZATION will:
 - a. Give STUDENT a complete tour of the site, and ensure that STUDENT is aware of all emergency procedures and is able to act responsibly in the case of an emergency.

- b. Ensure that the fieldwork STUDENT is aware of the unique nature of the population of the deaf and hard of hearing program – the East County School District for Deaf and Hard of Hearing Students (Santee, CA) and is prepared to work with this population.
 - c. California law may require the COMMUNITY-BASED ORGANIZATION to obtain the fieldwork STUDENT's fingerprints and submit them to the Department of Justice, and/or the Federal Bureau of Investigation, for a criminal background check. It is the COMMUNITY-BASED ORGANIZATION's responsibility to: 1) determine whether such fingerprinting is required; 2) obtain the STUDENT's fingerprints; and 3) obtain criminal background clearance from the appropriate agency.
2. UNIVERSITY will ensure that STUDENT agrees to the following:
- a. Abide by COMMUNITY-BASED ORGANIZATION rules and regulations while on site and working with COMMUNITY-BASED ORGANIZATION clients.
 - b. Ensure that his/her interactions with clients are safe, positive and productive.
 - c. Support the program and its objectives by providing support for clients or COMMUNITY-BASED ORGANIZATION staff as necessary and agreed upon in Section II-A-1, Program Activities of this document.
 - d. Maintain the reasonable level of sensitivity to the deaf population and their diverse cultural, educational and social needs, and accept the responsibility for the nature of the service learning work experience.

III. Structure and Support of Service-Learning Student

A. COMMUNITY-BASED ORGANIZATION

1. Site Supervision – Special Education Coordinator Mary E. Brewer or Supervisor Hope Michel, Director of Special Education (Santee, CA) shall be responsible for safety and participation of STUDENT while on the fieldwork site. Site Supervisor will meet with the STUDENT at least once per week during the semester to update him/her on projects and to provide support. All program staff will support the STUDENT as they interact with him/her, and provide guidance and advice as necessary and appropriate. A secondary site supervisor (give the name of this person) will be responsible for the STUDENT in the absence of primary supervisor.

The COMMUNITY-BASED ORGANIZATION director or his/her designee will meet at least twice per semester with Dr. Lawrence Forestal, faculty member at UNIVERSITY that has assigned the service-learning experience. The initial meeting should aim to facilitate the most mutually beneficial experience for all parties involved.
2. Training & Orientation – Supervisor Mary Brewer or Hope Michel will provide specific training needed by the STUDENT prior to his/her working with clients or providing service to the COMMUNITY-BASED ORGANIZATION. Necessary training can be provided through collaboration between COMMUNITY-BASED ORGANIZATION, UNIVERSITY, and faculty member.
3. Work Space – STUDENT will have an appropriate space at the COMMUNITY-BASED ORGANIZATION site in which to conduct his/her assigned work. COMMUNITY-BASED ORGANIZATION will provide access and training for any and all equipment necessary for STUDENT to fulfill his/her required service role.

4. Evaluation – The COMMUNITY-BASED ORGANIZATION site supervisor will fill out survey(s) regarding quality of service that the STUDENT provided to the site, and as agreed upon in the *Learning Plan* document.
- B. **UNIVERSITY** - UNIVERSITY will assign STUDENT to the COMMUNITY-BASED ORGANIZATION from SLHS 357 – Fieldwork with the Deaf, STUDENT can provide service to the East County School District for Deaf and Hard of Hearing Students program (Santee, CA) that teaches deaf children and youngsters in area subjects such as math, English, science, social studies, and various courses compatible with the language and communication needs of the deaf population. In addition, the STUDENT shall be able to develop more insight of academic and social growth needs of the deaf population.
1. Training and Reflection - UNIVERSITY will provide a training session for STUDENT regarding his/her responsibilities as described in Section II. The Faculty Member, Dr. Lawrence Forestal will provide opportunities for STUDENT to reflect on his/her experience working at the COMMUNITY-BASED ORGANIZATION'S site.
 2. Supervision and Accountability - The STUDENT, COMMUNITY-BASED ORGANIZATION, and FACULTY member will work closely together to meet the expectations and priorities of the COMMUNITY-BASED ORGANIZATION'S site.

IV. Length of Agreement Term

- A. Initial Term - The UNIVERSITY and COMMUNITY-BASED ORGANIZATION have reached this initial agreement for the term beginning on October 7, 2009 and ending October 6, 2012. This term represents three (3) school years.
 - B. *This agreement shall become effective upon execution and shall continue until terminated by either party after giving the other party 30 days advance written notice of the intention to so terminate; provided further, however, that any such termination by COMMUNITY-BASED ORGANIZATION shall not be effective against any STUDENT who at the date of mailing of said notice by COMMUNITY-BASED ORGANIZATION was participating in said program until such STUDENT has completed the program as mutually agreed upon.*
- B. **Renewal Process** – This agreement can be renewed every three years, and is based on STUDENT feedback, COMMUNITY BASED ORGANIZATION evaluations and FACULTY desire to continue this relationship for the purpose of service-learning under the conditions that:
1. The UNIVERSITY and COMMUNITY-BASED ORGANIZATION continue to be committed to actively supporting the goals of the other.
 2. The STUDENT work is meaningful and helps to provide essential support to the COMMUNITY-BASED ORGANIZATION.
 3. The relationship is consistent with the goals of the COMMUNITY-BASED ORGANIZATION, UNIVERSITY, STUDENT and the service-learning course.

A renewal process is only applicable if the faculty member intends to continue placing service-learning students at this site for the foreseeable future, or if this site can be used for other service-learning opportunities and that the partnership should be kept up to date with an ongoing MOU.

The attached General Provisions, consisting of two pages, is incorporated by reference and made a part of this agreement.

This document reflects my understanding of the relationship.

COMMUNITY-BASED ORGANIZATION

SAN DIEGO STATE UNIVERSITY

Authorized Signatory

Contract and Procurement Management

Print Name

Print Name

Date

Date

Street Address

Faculty Chair

City State Zip

Print Name

Phone Email

Date

Faculty

Print Name

Date

General Provisions

Indemnification

The community-based organization shall be responsible for damages caused by the negligence of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. San Diego State University shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of the community-based organization and the University that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The community-based organization shall procure and maintain General Liability Insurance, comprehensive or commercial form with \$1,000,000.00 minimum limit for each Occurrence and minimum limit of \$2,000,000.00 General Aggregate, as mutually agreed upon for this placement.

The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The State of California has elected to be self-insured for its vehicle liability and Workers' Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

The University shall provide professional and personal general liability coverage for students performing community service or volunteer work for academic credit, through the Student Academic Field Experience for Credit Liability Insurance Program (SAFECLIP). The coverage limits under this program are \$2,000,000.00 for each Loss and \$10,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

The University shall provide professional, personal general liability, and educator's errors and omissions liability coverage for students enrolled in Nursing, Allied Health, Social Work, or Education credential programs performing community service or volunteer work for academic credit, through the Student Professional Liability Insurance Program (SPLIP). The coverage limits under this program are \$5,000,000.00 for each Loss and \$15,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

Status of Students

Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, community-based organization shall comply with any state or federal law applicable to community-based organization's performance under this Contract.

Assignments

Without written consent of the CSU, this agreement is not assignable by the community-based organization either in whole or in part.

Agreement Alterations & Integration

No alteration or variation of the terms of the agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto any right to use the other party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supercedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

Consent Item E.3.2. Adoption of Proclamation Endorsing Drug Awareness Week,
October 23-31, 2009
Prepared by Kristin Baranski
October 6, 2009

BACKGROUND:

A major educational goal of Santee School District is to provide students with the knowledge, skills, and attitudes needed for a drug-free life. In order to demonstrate the Board's commitment to this goal, administration recommends adoption of the proclamation endorsing the week of October 23-31, 2009 as Drug Awareness Week/Red Ribbon Week.

RECOMMENDATION:

Administration recommends adoption of the proclamation declaring the week of October 23-31, 2009 as Drug Awareness Week/Red Ribbon Week.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

Site purchase of Red Ribbon Week materials is from PTA and Walmart donations.

STUDENT ACHIEVEMENT IMPACT:

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

**PROCLAMATION
ENDORISING DRUG AWARENESS WEEK
AND THE RED RIBBON CAMPAIGN**

WHEREAS alcohol, tobacco, and other drug abuse continues to result in serious health, social and economic consequences in the United States; and

WHEREAS it is imperative that communities continue to create coalitions to launch unified and visible community-based alcohol, tobacco, and other drug abuse prevention and education strategies; and

WHEREAS collaborative efforts of communities, governments, businesses, law enforcement, schools, religious institutions, and service organizations form the basis of community empowerment and mobilization; and

WHEREAS it is these effective partnerships which enable all community members to declare themselves as “drug-free and proud”; and

WHEREAS the Red Ribbon Campaign will be celebrated in every community in America during “Red Ribbon Week,” October 23-31, 2009; and

WHEREAS businesses, governments, law enforcement agencies, schools, religious institutions, service organizations, youth, medical personnel, senior citizens, military, sports teams, and individuals will demonstrate their commitment to alcohol, tobacco, and other drug problem-free communities by wearing and displaying red ribbons during this campaign;

NOW THEREFORE BE IT PROCLAIMED that the Santee School District Board of Education does hereby support October 23-31, 2009 as RED RIBBON WEEK, and encourages all schools in the Santee School District to participate in alcohol, tobacco, and other drug prevention and education programs and activities, making a visible statement and commitment to the development and maintenance of healthy, problem-free communities.

Adopted this 6th day of October 2009.

Dianne El-Hajj, President

Dustin Burns, Vice-President

Barbara Ryan, Dustin Burns, Clerk

Allen Carlisle, Member

Dan Bartholomew, Member

Dr. Patrick J. Shaw, Superintendent

Consent Item E.3.3

Approval to Implement “Too Good For Drugs” as the District Wide Second, Third, and Sixth Grade Drug Prevention Program

Prepared by Kristin Baranski
October 6, 2009

BACKGROUND:

Santee School District has a seventh through eighth grade drug prevention program called “Project ALERT.” In 2009-10, Too Good for Drugs is being implemented in all fourth and fifth grade classrooms. Training for all teachers took place in August and September 2009.

Offering comprehensive drug prevention program that spans the grade levels gives schools a way prevent drug use in youth. Working with community groups and families on additional prevention strategies will give students in Santee added support in preventing substance abuse.

“Too Good for Drugs” is approved by the National Registry of Evidence-Based Programs and Practices and has also been designated a Model Program by the Substance Abuse and Mental Health Services Administration (SAMHSA).

“Too Good for Drugs” builds five essential life skills:

- Goal setting
- Decision making
- Bonding with pro-social others
- Identifying and managing emotions
- Communicating effectively

RECOMMENDATIONS:

Administration recommends the implementation of the “Too Good for Drugs” ten lesson program be piloted in second, third, and sixth grade classrooms in the 2009-10 school year, with full implementation in 2010-11.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT

The cost of the "Too Good for Drugs" program materials is \$10,945. This cost was paid by Project PEACE.

STUDENT ACHIEVEMENT IMPACT:

The knowledge of decision making strategies and the ability to make positive choices are critical skills in producing successful students and citizens.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.3.3.

Consent Item E.4.2. Adoption of Resolution No. 0910-16, California State Teachers' Retirement System (CalSTRS) Resolution

Prepared by Minnie Malin
October 6, 2009

BACKGROUND:

Santee Teachers Association and Santee School District have negotiated an early retirement incentive agreement in which a minimum of twenty (20) certificated non-management employees must indicate their intent to retire no later than June 30, 2010. Resolution No. 0910-16 will permit members of the California State Teachers' Retirement System who retire within the designated window period of February 1, 2010 and June 30, 2010 to receive up to two (2) years of additional service credit, or an annuity equivalent to the cost of the two (2) years of additional service credit.

Under AB 1200 and Government Code 3547.5, the District is required to submit a disclosure of collective bargaining agreements to the San Diego County Office of Education (SDCOE) for review regarding the possible financial impact. Administration has submitted a copy of the tentative agreement to SDCOE for review.

RECOMMENDATION:

Administration recommends adoption of Resolution No. 0910-16 through the California State Teachers' Retirement System (CALSTRS) to provide an early retirement incentive benefit of two (2) years additional service credit, or an annuity equivalent to the cost of the two (2) years of additional service credit, for certificated non-management employees who retire within the designated window period of February 1, 2010 and June 30, 2010.

FISCAL IMPACT:

The estimated total net savings to the general fund over eight (8) years for 20 retiring certificated employees is \$2,993,137. (*Projected net savings in the first year is \$656,001.*) The estimated total cost from the general fund for 20 retiring certificated employees, including financing costs, will be \$1,118,066, paid over eight (8) years

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

**Santee School District
Santee, CA**

**Resolution No. 0910-16
Retirement Incentive Program**

On motion by Member _____, seconded by Member _____ the following resolution is adopted.

BE IT RESOLVED by the Board of Education of the Santee School District, and hereby order that:

WHEREAS Education Code section 22714, 22714.5, 44929, 44929.1, 87488, and 87488.1 provides that a school district may permit members of the California State Teachers' Retirement system who retire to receive up to two years of additional service credit; and

WHEREAS Santee School District shall pay to the California State Teachers' Retirement Fund an amount equal to the actuarial present value cost of the additional service credit, and a fee to cover administrative costs; and

WHEREAS the Santee School District wishes to make this program available to members eligible for retirement.

NOW, THEREFORE, BE IT RESOLVED that this program is hereby adopted, and

BE IT FURTHER RESOLVED that the period during which eligible employees may retire under this program is designated as February 1, 2010 and June 30, 2010.

PASSED AND ADOPTED THIS 6th Day of October, 2009, by the Board of Education of the Santee School District of San Diego County, California by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/6/09

Clerk, Board of Education

BACKGROUND:

After reviewing the needs of a student at Carlton Hills, administration has determined that the responsibilities will require an Instructional Assistant, Special Education II position. Currently, there is a vacant 3-hour Instructional Assistant, Special Education I position. Therefore, administration recommends changing the classification of one (1) Instructional Assistant, Special Education I position to Instructional Assistant, Special Education II position.

RECOMMENDATION:

Administration recommends approval to change the classification of one (1) Instructional Assistant, Special Education I position to Instructional Assistant, Special Education II position.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Currently, the annual cost for an Instructional Assistant, Special Education I position is \$9,785. The additional annual cost to change the classification to Instructional Assistant, Special Education II will be \$492.

After accounting for all Special Education funding, the Special Education program requires an additional contribution from the unrestricted general fund of between \$2M-\$2.5M annually. This expense will be added to the unrestricted general fund contribution.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.4.3.

DISCUSSION AND/OR ACTION ITEMS Item F.

Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Discussion and/or Action.

BACKGROUND:

The Chamber of Commerce is generating the fall 2009 edition of the semi-annual Special Edition ECHO Newsletter. The ECHO Special Edition Newsletter is mailed to every home and business in the City of Santee.

Santee School District provided a full page in the October 2007, September 2008, and March 2009 editions. On November 18, 2008, the Board took action to include a Santee School District page in the Special Edition when published, which is usually twice each year. The Chamber of Commerce has once again reserved the back page for our informational message to the community.

Administration seeks discussion and direction on the design and key messages for the upcoming edition. Our previous key messages have included:

- Student achievement comparable graphs,
- Technology initiative, and
- Modernization.

RECOMMENDATION:

It is recommended that the Board of Education provide administration direction on the design for the upcoming edition of the semi-annual Edition ECHO Newsletter.

This recommendation supports the following Strategic Plan Critical Issue:

- Systematically market our district to form/develop a pride-filled symbiotic relationship with the greater community.

FISCAL IMPACT:

The one-page exclusive back page informational message costs \$3,000 from the general fund. This cost has been included in the 2009-10 operating budget.

STUDENT ACHIEVEMENT IMPACT:

Marketing the student achievement and other accomplishments in our school district are important to our positive reputation and to the homeowners in our community.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

BACKGROUND:

This is the time of the year when the State Legislature begins to develop legislation and bills that may impact education. This is also the time when the Board reviews their legislative goals. Meetings may be scheduled to present Santee School District's Legislative Goals to State Senator Dennis Hollingsworth and State Assemblyman Joel Anderson in early January as they begin consideration of legislative bills. At the September 18, 2007 Board meeting, Board members approved the legislative goals attached.

At the request of Board Legislative Representative Barbara Ryan and the consent of the Board there is consideration to consolidate the Board's legislative goals into 1) a short list of priority goals the Board is interested in actively seeking legislation to implement, and 2) a list of legislation changes that the Board supports.

Tonight, Member Ryan will initiate a discuss by the Board about the legislative goals.

RECOMMENDATION:

It is recommended that the Board discuss the Legislative Goals and revise as needed to be presented to legislative representatives for the upcoming legislative session. Action is at the discretion of the Board.

FISCAL IMPACT:

There is no current fiscal impact of this item.

STUDENT ACHIEVEMENT IMPACT:

This is a legislative item.

Motion: _____
Second: _____
Vote: _____

Agenda Item F.1.2.

ADDITIONAL LONG TERM LEGISLATIVE GOALS

FULL FUNDING LEGISLATION (continued)

- B-1. Seek or support legislation providing full funding for the Class Size Reduction Act and the Class Size Reduction Facilities Act; and to seek or support legislation providing full funding for reduced class size at additional grade levels.
- B-2. Seek enactment of school finance legislation, which will:
 - a. Fully fund state's match for deferred maintenance.
 - b. Support legislation that fully funds all schools with at-risk students, who are AFDC or socially disadvantaged, to assist them in achievement at their highest academic level.
 - c. Support legislation that fully funds the Federal Individual With Disabilities Education Act (IDEA) and mandates those funds be allocated proportionately and directly to school districts.
- B-3. Support legislation that fully funds costs to school districts for mandated mental health services for children.
- B-4. Seek legislation to support the retention and full funding of the Proposition 98 school finance formula and other school finance proposals.
- B-5. Seek enactment of school finance legislation, which will provide full equalization aid to bring all school districts up to the statewide average base revenue limit.

OTHER FISCAL LEGISLATION

- B-6. Support legislation that would provide funding for school districts to extend the school year and instructional time.
- B-7. Support legislation restoring school facilities coverage under the California Environmental Quality Act (CEQA) to permit the use of the CEQA process to mitigate the impact of development on schools.
- B-8. Support legislation to sunset the assessment of penalties for unused district sites in Santee School District.
- B-9. Seek legislation to permit school districts to include all allowable federal and state salaries, such as child care programs, in the PERS calculation of costs to the district in order to increase the revenue limit.
- B-10. Support legislation that would lower the margin of approval for local parcel taxes for schools from two-thirds to 55 percent.
- B-11. Seek legislation that would require the Education Code guidelines for certificated and classified Reduction in Service (RIS) notices be suspended when the State implements mid-year budget cuts.
- B-12. Support legislation for declining enrollment school districts based on the highest enrollment during the last three years instead of the prior year.
- B-13. Support legislation that provides maximum flexibility and local control to outsource services when needed.



LEGISLATIVE GOALS 2008

SANTEE SCHOOL DISTRICT

Board of Education

Dan Bartholomew Dustin Burns
Allen Carlisle Dianne El-Hajj
Barbara Ryan

Superintendent
Dr. Lisbeth A. Johnson

SANTEE SCHOOL DISTRICT

9625 Cuyamaca Street
Santee, California 92071-2674
Phone: 619-258-2300
Fax: 619-258-2305
E-mail: ljohnson@santee.k12.ca.us

VISION

Santee School District
will be a recognized leader in education,
setting the standard in every endeavor.

MISSION

Santee School District
supported by an involved community, an outstanding staff,
and a shared vision, assures a quality education that supports
students in achieving academic excellence and in developing life
skills needed for success in a diverse and changing society.

GOALS

Educational Achievement

Assure the highest level of educational achievement for all students.

Facilities

Provide facilities that optimize the learning environment
for all students.

Fiscal Accountability

Pursue actively the funding and resources to fulfill our mission
and maintain fiscal solvency.

Staff Development

Establish a staff development program as the cornerstone of effective
instructional programs and employee performance.

Student Well-Being

Develop social, emotional, and health service programs
to foster student character and personal well-being.

PRIORITY LEGISLATIVE GOALS 2008

FULL FUNDING LEGISLATION

- A-1. Seek enactment of school finance legislation, which will provide full funding for at-risk intervention before and after school programs, including removing the cap for at-risk students served by summer school.
- A-2. Seek or support legislation to fully fund the purchase of standards based textbooks in all core areas and the purchase of consumable materials annually for the primary grade levels or grades K-2.
- A-3. Seek legislation to reform and fully fund the mandated cost requirements for school districts.
- A-4. Reinstate funding for classroom libraries.

ACADEMIC ACHIEVEMENT LEGISLATION

- A-5. Seek or support legislation to expand the current core textbook adoption cycle timeline.
- A-6. Seek legislation that assures 7-8 grade levels in K-8 schools are rated on the Academic Performance Index (API) and Adequate Yearly Progress (AYP) measures compared with other 7-8 schools.
- A-7. Support legislation that would require textbook publishers to provide instructional materials for combination or multi-grade classrooms in grades K-8 prior to State Board approval.
- A-8. Seek or support legislation providing block grant/categorical funds, thereby allowing local school districts to recognize and meet individual needs of all students rather than only those in special programs.

EQUAL FUNDING FOR K-8

- A-9. Seek enactment of school finance legislation, which will fund elementary districts' 7th and 8th grade ADA at the same level as for unified and secondary districts.
- A-10. Seek legislation that supports Level II developer fees for K-8 schools to mitigate the impact of facilities construction and modernization and equalize the funding streams for new school construction for elementary school districts with 7th and 8th grade students to be on the same playing field as high schools.

Discussion and/or Action Item F.1.3. Board Meetings with Principals and Student Representatives

Prepared by Dr. Patrick Shaw
October 6, 2009

BACKGROUND:

For the past several years, the Board has met three times during the school year with Principals to discuss pertinent topics relating to student achievement.

The Board has also met regularly with student representatives from each school to have open dialogue about issues relating to students at their schools. Some of the topics have included dress code, bullying behavior, character education, drug awareness, and wellness.

Administration seeks direction from the Board about the continuation of these meetings during the 2009-10 school year and topics for discussion for the year.

RECOMMENDATION:

It is recommended that the Board provide direction to Administration on the continuance of meetings with the Principals and student representatives during 2009-10. Action is at the discretion of the Board.

FISCAL IMPACT:

The fiscal impact to continue these meetings totals approximately \$100 each year, which is paid from the Board's budget.

STUDENT ACHIEVEMENT IMPACT:

This is a legislative item.

Motion: _____
Second: _____
Vote: _____

Agenda Item F.1.2.

**Proposed Dates for Principals' Meetings
and Student Forums with the Board
2009-10**

Dates for Principals' Meetings with the Board
Time: 6:00 to 6:45 p.m.

Date
November 3
February 2
April 20

Dates for Student Forums
Time: 6:00 to 6:45 p.m.

Date
November 17
March 2
May 18

BACKGROUND:

Administration will present a current analysis and financial status of the Capital Improvement Program budget, including Phase I, Phase II, and Phase III construction and planning. Administration will provide the following reports:

- Status of Infrastructure Work
- Cash Flow Analysis
 - Timeline for Revenue Payments, and Cash Status by Month
- State Funding Process and Funding Status

RECOMMENDATION:

It is recommended that the Board of Education review and discuss the revised project funding summary and cash flow analysis. Action is at the discretion of the Board of Education.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The approved budget of the Capital Improvement Program (CIP) of \$128.8 million is funded from CIP funds, Prop R bond proceeds (\$60 million), and State matching funds, as well as other bridge funds the District is seeking.

STUDENT ACHIEVEMENT IMPACT:

The Modernization/Capital Improvement Program plans will positively impact student learning environments.

Motion:		Second:		Vote:		Agenda Item F.2.1.
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BACKGROUND:

The District is required to administer the California Healthy Kids Survey (CHKS) to fifth and seventh grade students every two years. During the spring of 2009, the CHKS was administered at all school sites. Survey data is then used to develop and review long-term goals about student attitudes and practices regarding drug and tobacco use, school safety, healthy behaviors, and other student resiliency factors.

In order to gain valid results from the survey, the District sought to administer the survey to every fifth and seventh grade student. Written, parent permission was required and all students who participated had a permission slip signed by a parent/guardian prior to completing the survey. Parents were given an opportunity to review the survey before giving permission for their child to participate. Given parental permission, student participation was still voluntary, and because of this, not all questions had to be answered. If excessive questions were skipped, that survey was invalidated. In the 2008-09 school year, 351 or 49% of fifth grade students (down from 55% in 2007) and 446 or 62% of seventh grade students (down from 66% in 2007) took the survey.

The grade 5 and 7 survey requires particular sections be provided to students. In the grade 7 survey, districts may ask students additional questions through various modules. For the 2008-09 school year, the District administered modules regarding student knowledge of alcohol and other drugs, safety, and the resilience and youth development section. Questions in these sections are considered most valuable for a comprehensive, general assessment of health risks specifically related to alcohol, tobacco, other drug use, school violence, nutrition, and physical activity. The District also administered optional modules C to grade 7 students to gain more information about student substance abuse behaviors, suicide, and weapons, D regarding tobacco use, E physical health, and G including questions regarding parent perception of alcohol and drug use and Internet safety.

RECOMMENDATION:

Administration requests Board approval to continue researching methods to decrease student risk factors in Santee.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact for this item.

STUDENT ACHIEVEMENT:

The 2009 California Healthy Kids Survey was funded by the Project PEACE grant to assist schools in preventing youth health-risk behaviors and in promoting positive youth development, resilience, and well-being. The overall intent of the survey is to help school communities understand the many positive traits of their schools and students and to encourage them to seek ways to help students in need to become more competent.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.3.1.

Discussion and/or Action Item F.4.1. Adoption of Resolution No. 0910-19 to Reduce Work Hours of Identified Classified Position

Prepared by Minnie Malin
October 6, 2009

BACKGROUND:

As a result of the recent restructure of the Special Education department, Administration has determined that reducing a six (6) hour vacant Instructional Assistant, Special Education II position to three (3) hours and creating a new three (3) hour Instructional Assistant, Special Education II position would allow the District to rescind layoff notices to two Instructional Assistant, Special Education II employees. Therefore, administration recommends reducing the vacant six (6) hours Instructional Assistant, Special Education II position to a three (3) hour Instructional Assistant, Special Education II position.

RECOMMENDATION:

Administration supports the following recommendations:

- One (1) vacant six (6) hours Instructional Assistant, Special Education II position to a three (3) hour Instructional Assistant, Special Education II position.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The annual cost for a six (6) hour Instructional Assistant, Special Education II position is \$36,682. The annual cost for two (2) three (3) hour Instructional Assistant, Special Education II positions is \$20,554, for a savings of \$16,128 to the unrestricted general fund.

After accounting for all Special Education funding, the Special Education program requires an additional contribution from the unrestricted general fund of between \$2M-\$2.5M annually.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.4.1.

SANTEE SCHOOL DISTRICT

Resolution No. 0910-19

WHEREAS, when a bona fide reduction or elimination of funds or services occurs within a school district, classified employees shall be subject to reduction of hours for either lack of work or lack of funds;

WHEREAS, the elimination of certain services being performed by the classified staff has resulted in an elimination of work;

WHEREAS, due to lack of funds and/or lack of work, the Board finds that it is in the best interest of this school district that certain services be eliminated and/or reduced in work hours:

Reduce

One (1) six (6) hour vacant Instructional Assistant, Special Education II position to one (1) three (3) hour Instructional Assistant, Special Education II position.

NOW THEREFORE, BE IT RESOLVED that as of the 7th day of October 2009, One (1) six (6) hour vacant Instructional Assistant, Special Education II position of the Santee School District be reduced.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee, if any, that their position will be reduced, pursuant to applicable provisions of the Education Code of the State of California, and the negotiated agreement with California School Employees Association Article XI, (Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters), such notice to be given forty-five (45) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 6th day of October 2009, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/6/09

Clerk, Board of Education

BOARD POLICIES AND BYLAWS Item G.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Prepared by Dr. Pat Shaw
October 6, 2009

BACKGROUND:

Attached is CSBA’s Sample Board Policy 1160. When some of the Board members reviewed the 1000 series of Board Policies for revision in February 2009, it was requested that the sample BP 1160 return to the Board at a later date for review and consideration for adoption.

BP 1160 addresses political activities conducted by the Governing Board or district staff on behalf of the district. It does not apply to individuals acting on their own time, at their own expense or on their own authority. Individuals have broad rights under the First Amendment to speak out on public issues, establish and participate in political action committees or engage in other political activities as private citizens.

RECOMMENDATION:

It is recommended that the Board of Education review the submitted draft Board Policy 1160. Following input by the Board of Education, the policy will return for a second reading and request for approval.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

Motion:		Second:		Vote:		Item G.1.1.
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Community Relations POLITICAL PROCESSES

The Governing Board has a responsibility to actively advocate fiscal and public policy that supports the district's schools and the children in the community. To the extent possible, the Board shall be proactive in defining the district's advocacy agenda based on the needs of the district and the direction set forth in the district's vision and goals.

The Board may establish reasonable regulations related to Board members and employees engaging in political activity during working hours and on district premises. (Education Code 7055)

Legislation

The Board's responsibility as an advocate for the district may include lobbying at the state and national levels.

Because local governments also make decisions which impact the district's schools, the Board and the Superintendent or designee shall work to establish ongoing relationships with city and county officials and agencies, and shall inform them of the potential effect of local issues on the schools.

The Board shall identify issues that will affect its schools and the children in its community, establish goals and priorities for legislative advocacy, solicit community input and adopt legislative positions. The Superintendent or designee shall establish a coordinated plan for carrying out the advocacy agenda, including specific activities, target groups or individuals, staff responsibilities and timelines.

In order to strengthen legislative advocacy efforts, the district may work with organizations and coalitions and may join associations whose representatives lobby on behalf of their members.

As necessary, the Superintendent or designee may draft legislative proposals which serve the district's interests.

The Board may provide fair and impartial information about legislative issues affecting schools and children and shall inform the community about its legislative advocacy activities. However, the Board shall not urge the public to lobby the legislature on behalf of the district.

Ballot Measures/Candidates

The Board may study the potential effect of ballot measures on the district's schools. Any Board discussion of the effect of such measures shall include an opportunity for Board members, staff and members of the public to speak on all sides of the issue. Following

such study, the Board may adopt positions in support of or in opposition to ballot measures of importance to education.

The Board's positions shall be publicized only through normal district procedures for reporting Board actions and in a manner that does not attempt to influence voters.

No district funds, services, supplies or equipment shall be used to urge the support or defeat of any ballot measure or candidate, including any candidate for election to the Board. (Education Code 7054)

District resources shall not be used to disseminate campaign literature or to purchase advertisements, bumper stickers, posters or similar promotional items that advocate an election result.

The Superintendent or designee may use district resources to provide students, parents/guardians and community members with fair and impartial information related to ballot measures, including information about the impact of ballot measures on the district. (Education Code 7054)

In preparing or distributing such information, the Superintendent or designee shall ensure that the totality of the circumstances, including language, style, tenor and timing, does not expressly advocate passage or defeat of a measure or candidate.

The Superintendent or designee may research, draft and prepare a bond measure or other initiative for the ballot, but shall not use district resources to secure signatures in order to qualify the measure for the ballot.

Upon request, Board members and district administrators may appear at any time before a citizens' group to explain why the Board called for an election on a bond measure and to answer questions. (Education Code 7054.1)

If the presentation occurs during working hours, the district representative shall not urge a citizens' group to vote for or against the bond measure.

For informational purposes, the Superintendent or designee may conduct a poll related to a ballot issue. Such a poll shall not advocate a particular position on the issue.

Legal Advocacy

The Board recognizes that some issues are more appropriately addressed judicially rather than legislatively. When a legal issue is likely to set a state or national precedent, the district may join with other districts or parties in order to challenge the issue through litigation or other appropriate means.

Political Forums

Forums on political issues may be held in district facilities as long as the forum is made available to all sides of the issue on an equitable basis. (Education Code 7058)

Legal Reference:

EDUCATION CODE

7054 Use of district property
7054.1 Requested appearance
7055 Local rules
7056 Soliciting or receiving political funds
7058 Use of forum
35160 Authority of governing boards
35172 Promotional activities

GOVERNMENT CODE

50023 Attending legislature to support or oppose legislation
53060.5 Attendance at legislative body; expenses
54953.5 Right to record proceedings
54953.6 Broadcasts of proceedings
81000-91015 Political Reform Act

COURT DECISIONS

Stanson v. Mott, (1976) 17 Cal. 3d 206
Miller v. Miller, (1978) 87 Cal.App.3d 762
League of Women Voters v. Countywide Criminal Justice Coordination Committee, (1988) 203 Cal.App.3d 529, 250 Cal. Rptr. 161, rev.den.
Choice-in-Education League et al v. Los Angeles Unified School District, (1993) 17 Cal.App.4th 415
Yes on Measure A v. City of Lake Forest (1997) 60 Cal.App.4th 620
Scherer v. Buchanan, First Appellate District, Civil No. A076648

ATTORNEY GENERAL OPINIONS

73 Ops.Cal.Atty.Gen. 255 (1990)

Management Resources:

OFFICE OF LEGISLATIVE COUNSEL

Advice letter #7837, March 18, 1996 (use of public funds to publicize board positions)

FAIR POLITICAL PRACTICES COMMISSION

FPPC No. 93/345 (1996)

CSBA PUBLICATIONS

Political Activities of School Districts: Legal Issues, 1998
Maximizing School Board Leadership: Community Leadership, 1996
(6/94 2/96) 6/98

Adopted:

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item H.

CLOSED SESSION Item I.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Director of Human Resources
Employee Organizations: Santee Administrators Association, Santee Teachers Association, and California School Employees Association
2. **Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)**

RECONVENE TO PUBLIC SESSION Item J.

ADJOURNMENT Item K.